

Message

From: Leonard, Paul [leonard.paul@epa.gov]
Sent: 1/25/2021 2:00:50 PM
To: R3 SUPVRS [R3_SUPVRS@epa.gov]
CC: Rose, Kenneth [Rose.Kenneth@epa.gov]; Konfirst, Kathrina [konfirst.kathrina@epa.gov]; Scott, Gail [Scott.Gail@epa.gov]
Subject: Messages for managers for this week

Good Morning all:

Please share the following items with staff at your next meeting:

- **All Hands Meeting January 28, 2021:** 11:00am – 12:00pm. Please join using the following link: [R3 All Hands Meeting – January 28th](#). Senior management will share thoughts on the agency's priorities under the Biden-Harris administration, an overview of their philosophy and goals, and share operational updates. Questions can be submitted in advance on January 27th from 7am to 5pm at: [Questions for January 28 2021 All Hands Meeting](#)
- **Transition – New Senior Leadership at EPA:** With the advent of the Biden-Harris administration on January 20th, many leadership changes have occurred and will occur within the Agency. Please see the Chief of Staff's January 19th Mass Mailer for a list of all of the changes at headquarters and regions, and the supplemental January 20th Mass Mailer announcing Jane Nishida of OITA as Acting Administrator for EPA.
- **FEB Training Opportunities:**
 - ***“Executive Women in Motion (EWIM), Continuing on the Pathways to the Senior Executive Service”*** Wednesday, January 27, 8:30 AM – 12:15 PM. For more information and to register go to: <https://www.eventbrite.com/e/executive-women-in-motion-ewim-continuing-on-the-pathways-to-the-senior-tickets-135905491985>. The target audience is primarily former EWIM-Phase I mentees (grades GS-13 through GS-15) who wish to gain additional knowledge on the qualification requirements and competencies necessary for a SES career.
- **ELMSpiration:** See OCTEA's ELMSpiration related to improving the NEPA tracking process. What ELMSpiration will motivate you to make an improvement to your processes?

For Supervisors Only (Not to be shared with staff):

- **Senior Staff Meeting – Advancing Civil Conversations:** On Thursday, January 28th, Cynthia Burrows, Lena Kim and a team of facilitators will present to directors and deputies a workshop on ***Advancing Civil Conversations***. Look for additional offerings of this workshop for managers and staff in the future.
- **Reminder:** Please be sure to check in with your divisional communications strategist for other items pertinent to your division.

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